

LETTER OF INVITATION



Government of Samoa

MINISTRY OF NATURAL RESOURCES AND ENVIRONMENT

Level 3, Tui Atua Tupua Tamasese Efi Building
(TATTE), Sogi, P.O Private Bag, Apia, SAMOA.

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Chief Executive Officer, Private Bag, Apia,
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Website: <http://www.mnre.gov.ws/>

Faamolemole faatuatusi uma mai fesootaiga
i le Ófisa Sili.

File Ref: 11.8.1

REQUEST FOR PROPOSALS Ref No: MNREDECGEFUNEP-2026-1

12th May 2026

Dear Madam/Sir,

REQUEST FOR A TECHNICAL CONSULTANT TO DEVELOP SAMOA'S FIRST NATIONAL REPORT ON THE IMPLEMENTATION OF THE NAGOYA PROTOCOL ON ACCESS AND BENEFIT SHARING

- 1) As per the TOR in Section 2 of this RfP, the Ministry of Natural Resources and Environment invites interested bidders to submit your technical and financial proposals (in **2 separately marked envelopes**) with detailed responses to the technical criteria, specific to the tasks to be delivered in the course of the above services
- 2) Only proposals from eligible consultants as defined in Clause 2 of Section 1, Instructions to Consultants, will be considered.
- 3) Proposals must be submitted by 11:00am, Monday 25th May, 2026, to the Chief Executive Officer, Ministry of Natural Resources & Environment, Level 3, Tui Atua Tupua Tamasese Efi Building, Sogi.
- 4) The procuring entity shall award the contract to the Consultant whose proposal has been determined to be the highest evaluated technical and lowest financial proposal in accordance with the evaluation criteria at Clause 4 of Section 1, Instructions to Consultants.
- 5) No proposal securing declaration or guarantee is required.

Ma le fa'aaloalo lava,

Fesolai Molly Nielsen

ACTING CHIEF EXECUTIVE OFFICER