

LETTER OF INVITATION



Government of Samoa

File Ref: 11.8.1

MINISTRY OF NATURAL RESOURCES AND ENVIRONMENT

Level 3, Tui Atua Tupua Tamasese Efi Building
(TATTE), Sogi, P.O Private Bag, Apia, SAMOA.

Telephone: (+685) 67200
Email: environment@mnre.gov.ws

Please address all correspondence to the Chief
Executive Officer, Private Bag, Apia, Samoa.

Website: <http://www.mnre.gov.ws/>

Faamolemole faatuatusi uma mai fesootaiga i
le Ōfisa Sili.

25th June 2025

REQUEST FOR PROPOSAL – LOW VALUE CONSULTANCY SERVICES

1. The Government of Samoa through the Ministry of Natural Resources and Environment requests bids for the following services:
Gender Specialist to mainstream the GEF-7" Enhancing integrated sustainable management to safeguard Samoa's natural resources" project's Gender assessment and action plan
2. The Procurement Document and the Terms of Reference can be downloaded from the Ministry website www.mnre.gov.ws or by request on email to gloria.roma@mnre.gov.ws
3. All bids must be submitted in sealed envelopes to:

**The Chief Executive Officer
Ministry of Natural Resources and Environment
Level 3, Tui Atua Tupua Tamasese Efi Building
SOGI**
4. Bids must be submitted no later than **11am, Monday 14th July 2025**. Late bids will not be accepted and will be returned unopened.
5. For more information, please contact Gloria Roma and Mafoe Williams on emails gloria.roma@mnre.gov.ws and mafoe.williams@mnre.gov.ws .

Ma le fa'aaloalo tele,


Lealaisalanoa Frances Brown-Reupena
CHIEF EXECUTIVE OFFICER