



Government of Samoa

File Ref: 8.10.1

## MINISTRY OF NATURAL RESOURCES AND ENVIRONMENT

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Faamolemole faatuatusi uma mai fesootaiga  
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10 July 2024

### REQUEST FOR PROPOSAL

#### **Consulting firm to undertake Capacity Needs Assessment for Invasive Alien Species (IAS) safeguarding, and design a training programme on IAS awareness, prevention and management for key agencies and communities in Samoa**

The GEF-7 Enhancing integrated sustainable management to safeguard Samoa's natural resources project through the Ministry of Natural Resources & Environment is seeking to procure the services of an experienced and qualified consulting firm (Local OR International) to undertake Capacity Needs Assessment for Invasive Alien Species (IAS) in Samoa, develop a modular training program on safeguards & agro environment as well as undertake a Knowledge Attitudes & Practices Survey. The cross-sectorial capacity needs assessment for IAS prevention and management will (1) Highlight and ideally pinpoint remaining gaps in national policy and legislation in regard to IAS, (2) Provide a suitable framework for addressing identified gaps, and (3) Support development of a comprehensive national structure for addressing IAS concerns.

Detailed Terms of Reference and information can be obtained from the Ministry of Finance website [Ministry of Finance – Government of Samoa \(mof.gov.ws\)](http://mof.gov.ws) under Services/Procurement & Tender advertisements or from the Government of Samoa e-tendering Portal: ([https://portal.tenderlink.com/mof\\_samoa/](https://portal.tenderlink.com/mof_samoa/)). The firm with the highest technical score after the evaluations will be requested to provide a financial proposal thereafter.

The deadline for submissions is **11:00am**, local Samoan time on **Friday, 9th August 2024** and all proposals shall be uploaded and submitted through the Government of Samoa e-tendering Portal ([https://portal.tenderlink.com/mof\\_samoa/](https://portal.tenderlink.com/mof_samoa/)) or submit into the Tender Box on Level 4, Central Bank Building and be clearly marked with the title for the RFP. Late RFPs will not be considered and will be returned unopened.

For more information please contact Gloria Roma (GEF-7 Project Coordinator) and cc Mafo'e Williams (GEF-7 Project Principal officer) on email addresses [gloria.roma@mnre.gov.ws](mailto:gloria.roma@mnre.gov.ws) and [mafoe.williams@mnre.gov.ws](mailto:mafoe.williams@mnre.gov.ws) or telephone +685 67200 ext 271.

Yours sincerely,

Lealaisalanoa Frances Brown- Reupena  
Chief Executive Officer