



Government of Samoa
MINISTRY OF NATURAL RESOURCES AND ENVIRONMENT
Matāgaluega o Puna'oa Faalenatura ma le Siosiomaga

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Fax: (+685) 23176
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Please address all correspondence to the Chief
Executive Officer, Private Bag, Apia, Samoa.
Faamolemole faatuatusi uma mai fesootaiga
ma i le Ōfisa Sili.

Request for Proposal - Consultancy Services for the Formulation and Development of the National Climate Change Adaptation Strategy for Samoa

1. Request for Proposals (RfP)

The Government of Samoa through the Ministry of Natural Resources and Environment (MNRE) hereinafter called the Principal invites bids from interested parties for the formulation and development of the National Climate Change Adaptation Strategy under the Project – Economy-wide integration of climate change adaptation to reduce climate vulnerability of communities in Samoa (“EWACC”). The EWACC Project is funded under the Global Environment Facility (GEF) focusing on national climate change adaptation actions towards building resilience against climate change.

2. Interest bidders are invited to uplift Bidding documents (RfP documents) from Principal at the address indicated below. For enquiries of the bidding documents before submission, bidders should contact the following person at the address given below from 9.00am to 5.00pm on normal working days;

Anne Rasmussen
Assistant Chief Executive Officer
Ministry of Natural Resources and Environment
Apia
Samoa
Phone number; 67200 ext 201
Email address: anne.rasmussen@mnre.gov.ws

3. It is important that you take into account all the information in the Annexures, as non-responsive (non-compliant) and late proposals will not be considered. The complete RfP is also available on website; www.mnre.gov.ws.

The RfP includes the following documents;

- I. Invitation to Bidders
- II. Instructions to Consultants
- III. Annex 2: Technical proposal-Standard Form
- IV. Annex 3: Financial Proposal- Standard Form
- V. Annex 4: Tender Form
- VI. Annex 5: Contract

4. All bids must be delivered in a sealed envelope at the address provided and marked below;

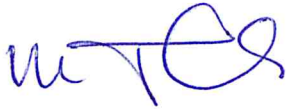
“Request for Proposal for the Formulation and Development of the National Climate Change Adaptation Strategy”

Ulu Bismarck Crawley
Chief executive Officer
Ministry of Natural Resources and Environment
Level 3
TATTE Building
Savalalo

6. The bids outlined in this RfP must be delivered to the above office before **11.00 am** (Apia local Time) on the **8th April, 2019**.

7. The Principal shall not be responsible for any costs or expenses incurred by the bidders in connection with preparation or delivery of Bids. Bidders **MUST** provide all information required under this bidding document. Bids that do not include all of the information required will be deemed non-responsive.

Sincerely,



Moafanua Tolusina Pouli
Acting Chief Executive Officer