

SIAM – 2, C - 4 Component  
**Environmental, Risk and  
Resource Management**

**Monthly**

**Progress Report No. 6: September, 2005**

Prepared for  
**Ministry of Natural Resources,  
Environment and Meteorology**

by  
**BECA International Consultants Ltd.**

Ministry of Resource Management, Environment and Meteorology  
Private Bag  
Apia  
SAMOA

12/Oct, 2005

Our Ref: 6060030/100

**Attention: Vitaoa Peleiupu Fuatai**

Dear Sir:

**RE: Environmental, Risks and Resource Management Services  
Monthly Progress Report No. 6, October, 2005**

Please find enclosed our Sixth Monthly Progress Report under Component 4 of SIAM -2: Environmental, Risks and Resource Management Services Project. This report describes events that occurred during the month of September 2005 and provides an indication of anticipated activities over the next two months.

Yours faithfully



**Ted Wells** B. Architecture, MNZPI, AICP

On Site Project Manager  
**BECA International Consultants Ltd.**

*c/o IPA Ltd. 2<sup>nd</sup> floor SLAC Building  
Corner Vaea and Convent Streets*

**Apia, Samoa**

*Ph: (685) 20842; fax: 20843*

*Email: [twells@ipa.com.ws](mailto:twells@ipa.com.ws)*

Beca International Consultants Ltd.

6060030/100



19/10/2005 9:06 a.m.



## Revision History

Revision N°	Prepared By	Description	Date
A	T Wells	Report template distributed	10/10/2005
B	T Wells/P Newsome/M. Daly	Full draft compiled	19/10/2005
c	T Wells	Final report dispatched	19/10/2005

## Document Acceptance

Action	Name	Signed	Date
Prepared by	Ted wells: BICL/M Daly: Kestrel/ P Newsome: Landcare		17/10/2005
Reviewed by	Graeme Roberts		
Approved by	Graeme Roberts		19/10/2005
for	<b>Beca International Consultants Ltd</b>		

Beca International Consultants Ltd.

## Table of Contents

1. Brief Summary of Last Month's Activities
2. Planned Activities/Meetings for Next Month
3. Local and Overseas Staff Immediate Commitments in Samoa
4. Project Time Line
5. Assessment of Progress to Date, Discussion of any new Issue Arising



Village meeting in Western Savaii

# 1. Project Activities Last Month

## 1.1 Workstream 1 (WS1): EIA Regulations/ Codes of Environmental Practice

No activities during September.

## 1.2 Work Stream 2 (WS2): (CIM Plans/Strategy, Sustainable Management

To begin preparation of CIM plans for the three western Savaii districts of Vaisigano II, Falealupo and Alataua West, ten on-site village and district meetings were held between the 14<sup>th</sup> and 23<sup>rd</sup> of September. Preliminary steps were undertaken to organize the next set of village workshops for the eastern end of Upolu in November.

## 1.3 Work Stream 3 (WS3): (Natural Resources: GIS/aggregates

No activities during September aside from organising the MNREM/PUMA GIS review workshop for Thursday 13 October

## 1.4 Work Stream 4 (WS4): Emergency/Disaster Management

Drafting work continued on the revision of the National Disaster Management Plan. A basic risk assessment was carried out, and functions during an emergency assigned for feedback from the Disaster Advisory Committee (DAC) members.

The Legislation Drafting Committee, made up of DAC members, held a meeting to begin drafting the new legislation.

A report recommending the fitout of the NDMO offices was developed and submitted. The report recommends a specification for the NDMO offices at Matautu, as would be required for day-to-day operations, and for use as an Emergency Operations Centre. All specifications recommended were portable solutions so as to allow for moving to an alternate location.

A draft report has been prepared outlining a communications specification for the NDMO. The draft report is being reviewed by local partners before final submission.

A report detailing the outcomes of the first disaster simulation was prepared and submitted. Feedback from the simulation indicated it

was a useful learning experience and practice for the agencies represented on the Disaster Advisory Committee.

Drafting work continued on the Samoa National Disaster Awareness Strategy, and awareness programme for 2006.

A template was developed for Agency Service Continuity and Response Plans. Also developed was an Emergency Response Card for Agencies to use during an emergency.

## **2. Project Activities Next Month**

### **2.1 Workstream 1 (WS1): EIA Regulations/ Codes of Environmental Practice**

Review of EIA Legislation is anticipated to begin mid October with the onsite visit of David Hill.

### **2.2 Work Stream 2 (WS2): (CIM Plans/Strategy, Sustainable Management**

Work will continue on completing the draft CIM Plan for Siumu district and for the 3 western Savaii Districts of Falealupo, Vaisigano II and Alataua West.

The next CIM Plan village workshops will be held during the month of November in the eastern Upolu Districts of Lotofaga, Lepa, Aleipata Itupa I Luga and Aleipata Itupa I Lala.

### **2.3 Work Stream 3 (WS3): (Natural Resources: GIS/aggregates**

A review of GIS in the MNREM/PUMA will commence in the period 10-21 October with a workshop on Thursday 13. Thereafter, potential resource management applications will be identified for comment and approval by the MNREM/PUMA.

### **2.4 Work Stream 4 (WS4): Emergency/Disaster Management**

Work will continue on redrafting the NDMP for submission of a preliminary draft at the end of October. Work on the national DM structure, hazard and risk assessment, and lead agencies, is all part of this process.

The legislation drafting committee will meet again to continue drafting.

A series of agency workshops (four in total) will be held during the next visit in October to introduce the templates response agencies will need to develop or enhance their agency plans.

Preparations will be made for a second disaster simulation, and for Natural Disaster Awareness Day, to be held on the 2<sup>nd</sup> of November.

### 3. Local and Overseas Staff Immediate Commitments in Samoa

<b>Siam-2, C-4 Samoa On-Site Staff Project Commitments</b>			
<b>Project Staff</b>	<b>Responsibilities during Report Period</b>	<b>In-Country project time this month</b>	<b>Anticipated In-Country time next month(s)</b>
Graeme Robert:	Project Director, Government Liaison		5 days in October
Ted Wells	On-Site Project Manager	full time on site	full time on site
Keith Frenz	Leader CIM Plan Training	6	
Catriona MacLean	CIM Plan Team Member	14	
Samuela Sesegz	Leader CIM Plan Team	on site	on site
Cedric Schuster	Leader CIM Plan Team	on site	on site
Joe Ret	Leader CIM Plan Team	on site	on site
Teresa Ngau Chur	CIM Plan Team Liaison Specialist	8	
Peter Newsome	Leader, Natural Resource Manager	none	11-19 October
Michele Daly	Leader Disaster Management component	none	none
Debbie Cunningham	Leader DMO fitout and professional development	none	9-15 Oct
Karen Stephens	Leader Simulations and agency response plan	none	9-17 Oct
Bill Smith	Communications equipment specialist	none	none
David Hill	EIA Technical Specialist		October
Matt Elgin	GIS specialist		11-19 October



## **5. Assessment of Progress to Date, Discussion of any new Issue Arising**

### **5.1 Workstream 1 (WS1): EIA Regulations/ Codes of Environmental Practice**

Due to the unavailability of key staff, this task has slipped somewhat but it expected be picked up at the end of the coming month. Assuming this to be the case, it will not affect the overall project timeline or the deadline for completing this task.

### **5.2 Work Stream 2 (WS2): (CIM Plans/Strategy, Sustainable Management**

This work stream is speeding up with the workshops in western Savaii now completed. It will be back on schedule by the end of November assuming the easter Upolu workshops are held as scheduled during that month.

### **5.3 Work Stream 3 (WS3): (Natural Resources: GIS/aggregates**

The GIS applications in natural resource management workstream will begin with a workshop and strategic review of GIS in the Ministry period 10-21 October. This will lead to planning some resource management applications approved by the MNREM/PUMA.

### **5.4 Work Stream 4 (WS4): Emergency/Disaster Management**

All project activities are on track. Securing the involvement of the National Disaster Council (made up of Cabinet Ministers) in the simulation planned for 2<sup>nd</sup> November is a critical issue.